

Work placement plan

In this work placement plan you show that you have received an offer for an internship and provide as with the details of it. The internship must relate to a subject within the general field of humanities that is part of your education and this plan will be evaluated for approval by a representative of this subject within our faculties. If approved, you will be conditionally admitted to the following course, provided you meet all other eligibility requirements:

- [Work Placement: The Humanities in Working Life \(HTXJ01\)](#)

Guidelines for the internship plan

The plan is to be developed by you and the internship provider together, and must describe how you, as a student, will be given the opportunity to perform qualified focused work - analysis, planning or evaluation - and continuously participate in the daily work at the workplace. The tasks must be related to your education and you must be given the opportunity to use and develop previously acquired knowledge and skills at the place where the internship is located.

Admission process

If you are accepted to the course, we need to also draw up a contract before the start of the course so that you can be fully qualified and thus finally registered on the course. This contract, an *internship agreement*, is a tripartite agreement, i.e. it must be signed by you as a student, the internship provider and Lund University. A form for this agreement is sent out to all admitted students after the second admission notice has been published.

Admission notices are submitted according to the regular timetable for the autumn and spring semesters respectively. See dates at [antaning.se](#). However, an advance notice can be issued if necessary, if the internship plan is approved.

The internship plan, i.e. this document, must be uploaded on your pages no later than the last completion day.

Personal data

Applicant's surname and first name	Social security number
Email address	
Main subject - at least 60 credits (must be a subject offered by our faculty or equivalent, see list here)	

Information about the internship

Name of organization	
Internship period	Place of work (city, country)
Internship supervisor (name and title/position)	
Email, phone number	

Description of the tasks that the student will perform as part of the internship (see instructions above)

The internship provider's signature

Date	Signature (digital is fine)
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